

Manasquan Borough Council Meeting
In- Person at Borough Hall and Virtual Zoom Meeting
March 7, 2022 7 pm

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

IN-PERSON MEETING

The in-person meeting will be held at Borough Hall at the above stated date and time. Masks are optional.

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session. You will stand in front of the public mic and clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

Zoom Meeting

<https://zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Participant Instructions
Meeting will be recorded

Instructions:

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Mayor's Instructions

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press *9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

BOROUGH OF MANASQUAN AGENDA

March 07, 2022 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Appointments

1. Tourism Member - Danielle Cook - 3 Year Term - 1/1/22-12/31/2024 (Mayor Appointment)
2. Appoint Council Members to Citizen Advisory Committee (Council appointment)
3. Citizen Advisory Member - Cindy Stanley - 3 year term - 1/1/22 - 12/31/2024 (Council Appoint)
4. Citizen Advisory Member - Helen Young - 3 year term - 1/1/22 - 12/31/2024 (Council Appoint)
5. Citizen Advisory Member - Brian Burgess - 3 year term - 1/1/22 - 12/31/2024 (Council Appoint)
6. Citizen Advisory Member - John Tassini - 3 year term - 1/1/22 - 12/31/2024 (Council Appoint)

Other Items

1. Engineer's Monthly Report

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 70-2022 Approving Gee Gee's Arcade License
2. 71-2022 Amending Resolution 47-2022
3. 72-2022 Authorizing County Mosquito Control Division to Perform Aerial Mosquito Control
4. 73-2022 Return Planning Board Escrow - Various
5. 74-2022 Awarding Cleaning Services - Fay's Cleaning
6. 75-2022 Authorizing Mayor to Sign Contract for Background Checks - BSI, Inc.
7. 76-2022 Promoting Ryan Travers to WTP Operator/Water Repairer Supervisor and Sewer Repairer Supervisor
8. 77-2022 Appointing Acting Superintendent of Public Works - Triggiano
9. 78-2022 Authorizing Mayor to Sign Letter of Intent - Triggiano
10. 79-2022 Payment of Bills

Committee Reports

Audience Participation On Any Subject (comments limited to 5 minutes)

Adjournment

Borough of Manasquan Engineering Status Report Through February 2022

A. ACTIVE ENGINEERING CAPITAL PROJECTS

1. Sea Watch Recreational Improvements

This project consists of the feasibility and permitting for improvements at the Sea Watch Recreational Area. It is our understanding that the Borough would like to construct a multi-story structure and improve the property for the purpose of providing multiple recreational uses for the community.

Anticipated facilities for beach goers include locker rentals, a sundries store, public restrooms, and a concession with an area for informal dining. We believe that to better enhance the recreational area, site improvements will also be needed for this project. Site improvements that have been discussed are improved ADA accessibility where needed within the site, the addition of sufficient bicycle parking, reconfiguration of the existing parking lot, and the introduction of a spray park.

Status: A proposal was authorized on December 2, 2019. A kickoff meeting took place on December 20, 2019 and survey work is underway. Programming and feasibility are underway. Topographic and Boundary Survey are completed. A meeting with Green Acres took place on March 12, 2020 to review uses within the property limits. A programming meeting took place with the project team on March 27, 2020. Further discussion between the Borough and the Project Team has been ongoing. Currently, the programming exercise for the building is ongoing to determine the necessary square footage based on the Borough's requested building uses. A conceptual plan of the building consisting of footprints and elevation views of the proposed building was provided to the Borough on June 12, 2020. A MCAC meeting occurred July 1, 2021. The conceptual site plan was provided to the Borough on July 23, 2021. A public meeting was held on August 12, 2021 and also discussed on August 17th. A follow up public meeting was held on September 21, 2021 to discuss a revised concept. A NJDEP CAFRA Pre-Application Meeting occurred in late January. The Conceptual Site Plan was provided to the Borough. The CAFRA package was submitted to NJDEP in June of 2021. Colliers Engineering & Design (CED) responded to comments received by NJDEP in late August and is awaiting the application to be deemed Administratively Complete. **This project has entered the Public Comment Period which ran until December 17, 2021. A decision from NJDEP is expected 60 days after that date. CED has received comments from NJDEP and responded in January 2022. The NJDEP is currently reviewing the project internally. NJDEP has paused the clock on the review.**

2. Mount Lane Repairs

This project relates to the ongoing existing issues with the drainage system that passes thru Mount Lane that have been exposed from an event that consisted of a damaged South Monmouth Regional Sewer Authority pipe which needed immediate emergency repairs.

We are performing a hydrologic analysis of the drainage area tributary to the culvert in question. The analysis will take into account present land use, hydrologic soil group and cover type. Peak rates of runoff will be computed for the 100-year storm event plus 25%. The hydraulic capacity of the proposed structure will be analyzed to determine its design storm event capacity.

Remediation alternative analyses will be completed to determine improvements necessary to pass the storm events from which peak rates were computed. Possible remediation alternatives including the installation of a different size and material culvert, etc. will be investigated. Preliminary cost estimates and Environmental Permit issues associated with each alternative will be outlined.

Status: A proposal was authorized on February 18, 2020. A report consisting of proposed repairs was provided to the Borough for review in late March. A proposal for construction documents has been authorized to the Borough. Topographic Survey has been completed. NJ Transit Permits and NJDEP Permits are being coordinated. NJDEP declared the project administratively complete and our review period ended on March 15, 2021. A 30-day extension was applied for and the new deadline was April 15, 2021. Comments were provided by NJDEP and responded to in late March, and we are now awaiting the signed permit. Ongoing coordination will continue with NJ Transit to obtain an Occupancy Permit. NJDEP Permit has been obtained. NJ Transit Occupancy Permit is in progress. Meetings between NJ Transit, CED and the Borough have been ongoing. NJ Transit has provided concerns about the construction of this project. Currently, the Borough and CED is discussing potential fixes to the pipe with South Monmouth Regional Sewerage Authority, (SMRSA). The project has been adjusted to consist of replacement of the two (2) culverts in kind, which requires a technical modification to the NJDEP Permit. This Technical Modification was submitted to NJDEP late August. The Borough is awaiting comment/approval from NJDEP. The scope has been adjusted so that no work will be completed on NJ Transit property. NJDEP Fresh Water Wetlands comments have been received, and responded to in October 2021. Flood Hazard comments were received and responded to in January 2022. **NJDEP has provided the technical modification permit. This project is currently being advertised. Bids will be received in early March and awarded to the low bidder in April. Construction will begin shortly thereafter.**

3. Mount Lane Roadway and Drainage Improvements

This project consists of road and drainage improvements along Mount Lane between Euclid Avenue and Virginia Avenue that has a history of drainage problems that cause dangerous ponding conditions. The estimated total construction cost for the project is approximately

\$240,000.00; however, the estimate will be subject to change based upon revisions to the project scope. This project site is known for its chronic ponding, especially along Mount Lane's northing portion. Our goal is to improve the drainage throughout the project site that will help reduce nuisance flooding. ADA upgrades will be completed where required, as well as repairs to sidewalk and driveway aprons as needed. The entire project scope will be milled and overlaid upon completion of the improvements.

Status: Topographic Survey is completed. Design is ongoing. Recent information has informed us that South Monmouth Regional Sewerage Authority (SMRSA) is performing an analysis of the force main along Mount Lane and this project will be on hold until SMRSA informs the Borough about the severity of the required repairs. **SMRSA informed the Borough no project will be required. This project is on hold until the Mount Lane Culvert Replacement project concludes.**

4. Curtis Park – Conceptual Design

This project will look at the various components and uses that are desired by the stakeholders for improvements to Curtis Park, and work with the Borough on developing a concept that will attempt to conceptualize these items into a plan that will fit the site and be within the project budget.

This phase assumes the preparation of one (1) concept with two (2) rounds of minor revisions to address client comments and a preliminary engineer's estimate. Once concepts are reviewed and approved, our team will prepare a schematic estimate of probable cost of construction for the Borough. The intention is to provide concepts that fit within the Borough's budget for this project.

Status: An internal kickoff meeting took place, and conceptual design is underway. Conceptual plans were developed and released in October of 2021. Public feedback has been accumulated and revised concepts have been internally reviewed and coordinated. An updated concept plan was presented in early December. A proposal for Final Design and Bidding was authorized by Council at the 2nd meeting in December. Survey Services have been completed. An updated Conceptual Plan has been submitted to the Borough. **A public meeting to gain input was conducted at the end of January. Final Design is ongoing.**

5. First Avenue Improvements – FY 2021 Local Aid

First Avenue is an essential roadway that provides access to the beach for the entire Borough. We know that the Borough wishes to proceed with the road improvements in an expedited manner after the summer season concludes on Labor Day and we have structured our services to accommodate the Borough's desired schedule. The Borough recently received a FY 2021 NJDOT Municipal Aid Grant in the amount of \$305,000.00 for the roadway project and will be looking at alternative funding to get the most value in this contract. The current project limits are from the Northern Terminus to East Main Street.

Status: Authorization took place on March 15, 2021. Survey of all of First Avenue is currently underway and is expected to be completed by Mid-April with design to follow. Design is slated to be from the Northern Terminus to East Main Street. Resident notices have been provided as a template to the Borough with the intent to submit to residents this Spring so that any utility work can be completed prior to the Fall. Design is completed. NJDOT Local Aid has provided the Borough authorization to advertise the project. This project was awarded to Fernandes Construction in mid-August. A pre-construction meeting occurred in September and Construction began in mid-October and ceased in December due to inclement weather. **All concrete curb, gutter, sidewalk, driveway, and ADA compliant ramps have been completed. Milling and paving will commence Spring.**

6. **2022 Annual On-Call Water Utility Service Repairs**

This project will consist of our team developing contract specifications that will be prepared and include Notice to Bidders, Form of Bid Proposal, Form of Bid Bond, Contract, Labor and Materials, Payment Bond, Performance Bond, Instructions to Bidders, General Conditions, Special Provisions and detailed Technical Specification Sections. The contract documents will provide a description of typical repairs, emergency repairs, and method of payment for the various classifications of contractor costs. We will coordinate with the Borough to discuss the proposed work, recent history of emergency repairs required and specific requirements to be proposed into the contract documents. Once the Borough is satisfied with the Contract Documents, we will proceed to advertisement of the project.

Status: A proposal was authorized in December of 2022. **This project is being advertised in early March and bids will be received in late March with an April award.**

7. **First Avenue Improvements - FY 2022 Local Aid**

First Avenue is an essential roadway that provides access to the beach for the entire Borough. We know that the Borough wishes to proceed with the road improvements in an expedited manner after the summer season concludes on Labor Day and we have structured our services to accommodate the Borough's desired schedule. The Borough recently received a FY 2021 NJDOT Municipal Aid Grant in the amount of \$250,000.00 for the roadway project and will be looking at alternative funding to get the most value in this contract. The current project limits are from the Main Street to Riverside Drive.

Status: **Authorization took place on February 22, 2022. Design is ongoing. Construction is expected in Fall of 2022.**

B. GRANTS & FUNDING

1. NJHT Grant Management Assistance for Squan Beach Life Saving Station

The Borough was awarded a \$75,000.00 New Jersey Historic Trust (NJHT) Level I Capital Preservation Grant for Exterior Repairs at the Squan Beach Life Saving Station. The grant will be used to partially reimburse the Borough for the Exterior Repairs at the Squan Beach Life Saving Station project, part of which was completed. Our office is assisting with management and implementation of the grant. A kickoff meeting was held April 18, 2018.

Status: The grant agreement has been executed and our office is assisting with this request for reimbursement. A meeting was held with the Borough, CED and the NJHT on September 26, 2019. The historical architect and preservation committee are refining the scope of re-bid of remaining project items to draw down the entire grant balance. A hearing was held on March 2, 2020 on the adoption of prequalification regulations for general restoration contractors for the anticipated bid. Bid opening took place August 6, 2020.

2. 2020 Monmouth County Municipal Open Space Grant

An Application was submitted for the Multi-Park Playground Improvements Phase 1 project that includes Skokos Park and Curtis Park. A public hearing was held September 8, 2020.

Status: The grant agreement for \$90,000.00 for the Improvements to Curtis Park Phase I and the required Preliminary Assessment and Site Investigation (PASI) have been forwarded to the County for signature.

3. 2021 NJDCA Local Recreation Improvement Grant

An Application is being submitted for Improvements to Curtis Park for the May 24, 2021 deadline.

Status: A January 5, 2022 press release announced the anticipated award. The Borough is expected to receive a \$55,000 grant.

4. 2022 NJDOT State Aid

The next round of NJDOT State Aid (Municipal Aid, Bikeways, Transit Village and Safe Streets to Transit) was due July 1, 2021. The proposed project is expected to be the second phase of First Avenue Improvements, following the 2021 round award for the first phase.

Status: The Borough was selected to receive a \$251,900 grant.

5. **2022 Monmouth County CDBG**

An application, due July 23, 2021 was made to the County CDBG program round for the next phase of improvements to Euclid Avenue, following the 2020 round award for the first phase.

Status: Application submitted. Awaiting award announcements.

6. **2021 Monmouth County Municipal Open Space Grant**

The project consists of Improvements to Curtis Park Phase II. A public hearing took place September 7, 2021.

Status: Application submitted. Awards were selected via a December 9, 2021 County resolution. The Borough is anticipated to receive a \$150,000 grant.

7. **Department of Defense (DoD)'s REPI Program**

The Readiness and Environmental Protection Integration (REPI) program provides funding to projects impacting military installations. The proposed project is for the Stockton Lake bulkhead and living shoreline project. In consultation with the National Guard Training Center in Sea Girt, a pre-application was submitted on November 22, 2021. The Borough can be included in a regional application with three (3) other projects.

Status: The grant program has a full proposal deadline of March 21, 2022. The Borough has decided not to proceed with a full application.

JJR/KH/sab

R:\Projects\W-PVMSQ\Manasquan General\Status Reports\2022\January 2022 Status Report.docx

**BOROUGH OF MANASQUAN
RESOLUTION
70-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the application for Coin X International t/a Gee Gee's Arcade to operate an arcade at 201-203 Beachfront in the Borough of Manasquan for the year 2022 is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Borough Clerk is instructed and authorized to process the license for same, that is,

NAME OF APPLICANT

ADDRESS OF LICENSED PREMISES

Coin X International
t/a Gee Gee's Arcade

201-203 Beachfront
Manasquan, New Jersey 08736

TYPE OF GAME OR LICENSE

Video/Redemption

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the March 7, 2022 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
71-2022**

WHEREAS, at the February 7, 2022 Meeting of the Borough Council of the Borough of Manasquan, approved Resolution 47-2022 appointing Amy Spera as Water & Sewer Collector with an annual stipend of \$12,000.00;

WHEREAS, it has been determined that Resolution 47-2022 should read annual salary of \$12,000.00.

NOW THEREFORE BE IT RESOLVED that the Borough of Manasquan authorizes the amendment to this resolution to reflect the correct annual salary.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on March 7, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
72 -2022**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulations (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Manasquan is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED,

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat, or areas harboring high populations of mosquitoes constituting either a nuisance, a hazard, or both with the understanding that:

- a) The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
- b) Such operations will be performed in compliance with applicable Federal and State regulations, and
- c) The County will notify the Manasquan Police Department when aerial pesticides operations are planned prior to commencement of such operations.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the March 7, 2022 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
73-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: THOMAS & DEIRDRE HOWARD
329 EUCLID AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #12-2021
329 EUCLID AVENUE
BLOCK: 119 LOT: 21 ZONE: R-2
AMOUNT OF REFUND DUE: \$799.25

NAME: CHRISTINA KIM-VOWELL
353 PINE AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #14-2014
125 MAIN STREET
BLOCK: 65.01 LOT: 9.02 ZONE: BR-1
AMOUNT OF REFUND DUE: \$198.46

NAME: RYAN SANSONE
400 TRENTON AVENUE
SEA GIRT, NJ 08750

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #14-2014
125 MAIN STREET
BLOCK: 65.01 LOT: 9.02 ZONE: BR-1
AMOUNT OF REFUND DUE: \$512.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the March 7, 2022 meeting.

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

BARBARA ILARIA, RMC, CMC
Municipal Clerk

**BOROUGH OF MANASQUAN
RESOLUTION
74-2022**

**RESOLUTION AWARDING A CONTRACT FOR THE
CLEANING SERVICES FOR THE BOROUGH OF
MANASQUAN MUNICIPAL BUILDING**

WHEREAS, proposals were requested and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for Cleaning Services for Borough Hall in the Borough of Manasquan; and

WHEREAS, Two (2) proposals for this project were submitted, and

WHEREAS, the two (2) received proposals were:

	<u>Annual Total</u>	<u>Call Outs</u>	<u>Windows</u>
AAA Facility Solutions	\$36,326.40	\$25.00	\$1,000
Fays Cleaning	\$14,760.00	\$25.00	\$460.00

WHEREAS, Fays Cleaning submitted a proposal in the amount of \$14,760.00 for the Borough Hall Cleaning; and

WHEREAS, the Qualified Purchasing Agent has determined the proposal with Fays Cleaning and AAA Facility Solutions comply with the specifications and includes all required documentation and has recommended the award of the contract; and

WHEREAS, the Borough Council is desirous of awarding a contract to Fays Cleaning for the bid proposal in the amount of \$14,760.00 for the Borough Hall cleaning.

NOW, THEREFORE BE IT RESOLVED on the 7th day of March, 2022, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Fays Cleaning for the 2022 calendar year.
2. A certified copy of this resolution shall be sent to:

Fays Cleaning
1212 Minnehaha Trail
Manasquan, NJ 08736

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on March 7, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

 MARK G. KITRICK, ESQ.
 Borough Attorney

Mark G. Kitrick, Esq.
 2329 Route 34
 Suite 104
 Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 7th day of March, 2022, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body.

Cleaning Services for Borough Hall

2. The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

ACCOUNT _____

 AMY SPERA
 Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
75-2022**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the contract with Truview BSI, LLC for background screenings.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the March 7, 2022 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <u> </u> YES <u> </u> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
76-2022**

WHEREAS, the Borough of Manasquan is desirous of promoting Ryan Travers from Public Works Labor to Water Treatment Plant Operator/Water Repairer Supervisor and Sewer Repairer Supervisor; and

WHEREAS, Mr. Travers received his T1 Water License in 2014, Water Distribution W-2 License in 2016, and Sewer Collection C-1 License in 2018;and

WHEREAS, Mr. Travers is currently on schedule to achieve his T2 Water License in Mid-March.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey as follows:

1. Ryan Travers is promoted to Water Treatment Plant Operator/Water Repairer Supervisor and Sewer Repairer Supervisor as of January 1, 2022 with an annual salary of \$86,200.11.
2. Upon successful achievement of the T2 Water License the compensation package will be revaluated according to a continuing career advancement plan.
3. A certified copy of this resolution shall be sent to Ryan Travers.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on March 7, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
77-2022**

WHEREAS, the Borough of Manasquan is in need of a Superintendent of Public Works and the Borough Council of the Borough of Manasquan desires to appoint Carmen Triggiano as “Acting” Superintendent of Public Works to this position.

NOW, THEREFORE BE IT RESOLVED on the 7th day of March, 2022 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Carmen Triggiano is appointed as “Acting” Superintendent of Public Works
2. The stipend for this position is \$15,000.00 annually.
3. The effective date of this appointment is January 1, 2022 thru December 31, 2022.
4. A certified copy of this resolution shall be sent to Carmen Triggiano.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on March 7, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
78-2022**

BE IT RESOLVED that the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized that the pensionable base salaries of the below listed employees as a result of agreements between Department Heads and the Borough of Manasquan for the calendar Year 2022 Effective January 1, 2022;

Borough of Manasquan Department Heads
Annual Pensionable Base Salaries

Position	2022 Salary
Carmen Triggiano, Acting Superintendent of Public Works	\$15,000.00

WHEREAS, the schedule above reflects the annual salary for the employee listed; and

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employees Retirement System (PERS) of New Jersey and the Defined Contribution Retirement Program (DCRP) when applicable and;

NOW THEREFORE BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the above listed Letter of Intent for the calendar year of 2022, which copies are on file in the Municipal Clerk's Office.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the March 7, 2022 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
79-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$116,104.03
Current Capital Fund	\$46,175.39
Water/Sewer Fund	\$19,084.96
Beach Utility Fund	\$43,663.39
Beach Capital	\$234.50
Recreation Trust-Building	\$9,943.63
Recreation Trust	\$1,622.52
Miscellaneous Trust I	\$1,000.00
Miscellaneous Trust II	\$800.00
Developer's Escrow	\$3,534.36
Reserve For Animal Control	\$309.60

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on March 7, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						